

Clear Lake Specialties

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

**Clear Lake Specialties
Background Check**

**THIS FORM TO BE COMPLETED BY THE APPLICANT / EMPLOYEE / VOLUNTEER
UNDER CONSIDERATION FOR HIRE OR PROMOTION**

NOTICE ABOUT INFORMATION LAWS AND PRACTICES

WITH FEW EXCEPTIONS, YOU ARE ENTITLED UPON YOUR REQUEST TO BE INFORMED ABOUT THE INFORMATION CLEAR LAKE SPECIALTIES (CLS) COLLECTS ABOUT YOU. UNDER SECTIONS 552.021 AND 552.023 OF THE TEXAS GOVERNMENT CODE, YOU ARE ENTITLED TO HAVE CLS CORRECT INFORMATION ABOUT YOU THAT IS HELD BY US (CLS) AND IS INCORRECT. THE INFORMATION THAT CLS COLLECTS WILL BE RETAINED AND MAINTAINED AS REQUIRED BY TEXAS RECORDS RETENTION LAWS (SECTION 441.180 ET SEQ. OF THE TEXAS GOVERNMENT CODE) AND RULES.

PLEASE PRINT ALL INFORMATION REQUESTED

FALSIFICATION OF ANY INFORMATION ON THIS FORM WILL VOID YOUR APPLICATION FOR EMPLOYMENT AND ANY ACTIONS BASED ON IT. THE INFORMATION ON THE APPLICATION FOR EMPLOYMENT, TOGETHER WITH ANY ATTACHMENTS, IS THE PROPERTY OF CLEAR LAKE SPECIALTIES.

NAME: _____
FIRST NAME **MIDDLE NAME** **LAST NAME** **SSN***

LIST ANY FORMER NAMES USED:

DRIVER'S LICENSE NUMBER AND ISSUING STATE: _____

DATE OF BIRTH: _____ **MAIDEN NAME:** _____

CURRENT AND PREVIOUS ADDRESSES :

RACE: _____ **GENDER:** _____ **HEIGHT:** _____ **WEIGHT:** _____

I HEREBY AUTHORIZE ANY LAW ENFORCEMENT AGENCY TO FURNISH THE CLEAR LAKE SPECIALTIES OR ITS AGENT INFORMATION RELATED TO MY CRIMINAL HISTORY. I HEREBY RELEASE CLEAR LAKE SPECIALTIES ALL ITS AGENTS AND EMPLOYEES, THE LAW ENFORCEMENT AGENCY AND ALL EMPLOYEES OF LAW ENFORCEMENT AGENCIES FURNISHING INFORMATION, FROM ALL LIABILITY RESULTING FROM THE FURNISHING OF THIS INFORMATION TO CLEAR LAKE SPECIALTIES. IN ADDITION, I AUTHORIZE CLEAR LAKE SPECIALTIES OR ITS AGENT TO VERIFY INFORMATION RELATED TO EDUCATION. I CERTIFY THAT THE STATEMENTS MADE BY ME ON THIS FORM ARE TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND ARE MADE IN GOOD FAITH. I UNDERSTAND THAT ANY FALSE STATEMENTS MADE HEREIN WILL VOID MY APPLICATION FOR EMPLOYMENT AND ANY ACTIONS BASED ON IT.

SIGNATURE _____ **DATE** _____